

**Vendor Insurance Requirements
Construction Contractors Providing Professional Services**

Construction Contractors include, but are not limited to, general contractors, plumbers, HVAC companies, painters, electricians, masons, roofers, carpenters, flooring companies, construction engineers, surveyors, and architects.

Construction Contractors are required to provide an insurance certificate evidencing the applicable insurance requirements and the completed and signed pages 13 and 14 of the [Ursinus College Contractor Safety Policy](#) prior to providing services and/or products to the College.

Review the general requirements for all vendors [here](#).

Construction Contractors

If the total project cost or the annual services and/or products Construction Contractor is providing to Ursinus exceeds \$1,000,000, consult the VP and General Counsel and Director of Environmental Health and Safety & Risk Management for appropriate insurance requirements. For costs below \$1,000,000, the Contractor must satisfy the below requirements:

The following information must be listed on the certificate of insurance (COI):

- Ursinus College listed as the certificate holder as shown below:

Ursinus College 601 E.
Main Street
Collegeville, PA 19426
- Ursinus College named as additional insured (the additional insured box on the certificate checked and the words “Ursinus College shall be included as additional insured” in the additional comments section of the COI.
- Coverage is primary and non-contributory

The following insurance coverages must be provided on the COI:

Type of Insurance	Required Coverage	Additional Information
Commercial General Liability*	\$3,000,000 each occurrence Completed Operations Liability: \$3,000,000 each occurrence	Including coverage for contractor’s liability, premises/ operations, broad form contractual liability, independent contractors, and blasting operations, explosion, collapse and underground damage (if related to work performed by Contractor)
Automobile Liability*	\$3,000,000 each accident	.
Workers Compensation	Statutory	
Employers Liability	\$500,000/ \$500,000/ \$500,000**	

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If the project Construction Contractor Providing Professional Services is doing for Ursinus or the annual services and/ or products Construction Contractor Providing Professional Services is providing to Ursinus exceeds \$1,000,000, consult the [VP and General Counsel](#) and [Director of Environmental Health and Safety & Risk Management](#) for appropriate insurance requirements.

Construction Contractors Providing Professional Services (architects, electricians, engineers, land surveyors, and those who are required in Pennsylvania to hold a professional license) are required to carry the below insurance and provide evidence via a certificate of insurance.

Type of Insurance	Required Coverage	Additional Information
Professional Liability (Errors & Omissions)	\$3,000,000 each claim	

If the Construction Contractor Providing Professional Services will be on Ursinus’s premises to provide services, the below insurance requirements also apply.

The following information must be listed on the certificate of insurance (COI):

- Ursinus College listed as the certificate holder as shown below:

Ursinus College 601 E.
 Main Street
 Collegeville, PA 19426
- Ursinus College named as additional insured (the additional insured box on the certificate checked and the words “Ursinus College shall be included as additional insured” in the additional comments section of the COI.
- Coverage is primary and non-contributory with Ursinus insurance

The following insurance coverages must be provided on the COI:

Type of Insurance	Required Coverage	Additional Information
Commercial General Liability	\$3,000,000 each occurrence Completed Operations Liability: \$3,000,000 each occurrence – must be in effect for at least two (2) years following completion of work.	Including coverage for contractor’s liability, premises/ operations, broad form contractual liability, independent contractors, and blasting operations, explosion, collapse and underground damage (if related to work performed by Contractor)

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Automobile Liability	\$3,000,000 each accident	
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Employers Liability	\$500,000/ \$500,000/ \$500,000	