

**Vendor Insurance Requirements
Vendors with Access to Ursinus data**

H. Professional Services

Any Service Vendor providing professional services to Ursinus are required to carry the below insurance and provide evidence via a certificate of insurance.

The following information must be listed on the certificate of insurance (COI):

- Ursinus College listed as the certificate holder as shown below:

Ursinus College
601 E. Main Street
Collegeville, PA 19426
- Ursinus College named as additional insured (the additional insured box on the certificate checked and the words “Ursinus College shall be included as additional insured” in the additional comments section of the COI.

The following insurance coverages must be provided on the COI:

Type of Insurance	Required Coverage	Additional Information
Commercial General Liability	\$3,000,000 each occurrence	
Automobile Liability	\$3,000,000 each accident	Only required if Professional Services Vendor will be driving on Ursinus’ premises. If Professional Services Vendor does not carry a business automobile liability insurance policy, the page(s) of the declarations polices showing policy dates and limits coverage the automobile(s) that will be on Ursinus’ premises should be submitted.
Professional Liability (Errors and Omissions)	\$1,000,000 each claim	The limit may change based on the scope of the work.
Workers Compensation	Statutory	
Employers Liability	\$100,000/ \$500,000/ \$100,000	